

**Briarwood Community Association
Board of Directors Meeting
Monday October 15, 2018
Briarwood Community Centre**

Present: Eldon Ortman, Mark Planchot, Nora Ortman, Wally Leis, Jordan Turcotte, Jeff Taylor, Lou Anne Turcotte, Shirley Zhou, Bruce Richet, Darien Moore, Kristin Harmel

Regrets: Paul Bonnet

1. Call to order at 7:14 pm.
2. Approval of agenda – Motion by Darien, seconded by Jordan.
3. Adoption of September 2018 minutes – Motion by Shirley, seconded by Kristen.
4. Correspondence

a) St. Luke playground letter

The proposal was to send an email to Briarwood families who go to St. Luke school, noting that a portion of any memberships garnered would go to their playground fund. They would do the promotion. Those areas not captured during our formal drive (18 areas) could be canvassed by St Luke volunteers. About 85-90 families are in our area that also go to St Luke.

b) Barry Saunders proposal

This is a painter that contacted BCA about free advertising in the Newsletter and on BCA social media and a plan to give us 10% of proceeds of work done in Briarwood because of such ads. He has offered other associations a similar deal. He had a Days Paints connection. Mark indicated that to his knowledge only one Community Association expressed interest however they were going to ask the advertising to be paid for up front rather than the arrangement he proposed . We discussed the issue and debated whether we would ever know how much business arose from this process and wanted to ensure that we are not seen as endorsing his work which could result in negative publicity for BCA. Wally to follow up with Barry and Days Paints and report at next meeting.

5. Community Consultant Report – Mark Planchot

Mark distributed his report prior to the meeting and highlighted some of the issues in it (for example, training opportunities).

6. Director Reports –

- a) Eldon – report submitted prior to the meeting
- b) Bruce – he mentioned contact with the Fire Department re options for a rink-flooding hose.

He made a motion to “purchase rink installation tools not to exceed a maximum of \$250. Seconded by Wally.

- c) Wally – nothing new to report.
- d) Jeff – nothing new to report.
- e) Jordan –nothing to add.
- f) Nora – nothing new to add beyond the financials and BBQ updated provided in her report.
- g) Lou Anne -- nothing new to report.
- h) Shirley mentioned she has some photos from the BBQ and wondered how to proceed in using them for some promo? Jordan will take them and figure out how to use some for the Newsletter and on the website.

7. Old Business

- a) Results of the CofS Traffic Study – Mark reported that we will be part of an upcoming general traffic review (11 neighborhoods) tentatively slated for 2019. He mentioned 3 stages for the process. Regarding our issue with Beechmont and Briarwood, he stated that the standards will be changing in the near future, so not much will be done until then (slated for Jan-March 2019). He talked about the results of several observation times (Oct 31, Nov 1 2017) and pedestrian counts. It was low but did meet the standard for potential changes to be made.
- b) BBQ summary – Nora provides us with some numbers for the event.
- c) Outdoor rink – We are looking for a hose of about 300 feet. We gave connection info to Nickel Plumbing/Heating. We need to know what they will do by the end of October. Bruce and Eldon will watch Lakeview’s installation to see what we can learn from them. Bruce alerted us to uneven terrain around the ball diamond surface, which could be a problem as the NiceRink boards may not be tall enough in some areas.
- d) Membership canvas – Darien created and dispersed all the kits to board members. We decided to allow the St Luke playground initiative to piggyback onto our process – new memberships via that process sees St Luke get \$10, and BCA \$5.

8. New Business

- a) Land Use Agreement for the outdoor rink – Much discussion ensued on this issue. The city would like the area to be in the ‘same shape’ as we received it for next Spring’s activities. COS incorporated some of Eldon’s changes but will not revise the operational dates (setup last week of October, remove by April 15) as this is considered a “test period”. Mark provided updated copies which Eldon signed on behalf of BCA,
 - b) MOA Renewal for Community Center – Mark noted it was up for renewal. Insurance is the critical issue. It stands at \$2 million currently, same as last time, 5 year term. Wally will assist Eldon with review and suggested changes.
9. Next meeting – Monday November 19 7:00 pm.
10. Motion for Adjournment at 8:58 by Jordan, seconded by Darien.