

Briarwood Community Association
Board of Directors Meeting
Wednesday, November 2, 2011; 8:00pm
Briarwood Recreation Centre
MINUTES

Present:

Board: Beatrice Regnier, Ted Llewellyn, Chad Schatz, Prem Sharma, Kaveh Lotfian, Bruce Richet, Art Lord
Volunteer: Annie Meng

Regrets: Valerie MacDonald, Laddy Hemeon, Chuck Miles, Brandon Bishop

AGENDA:

1. Call to order – Acting Chair – Chad Schatz at 8:10
2. Approval of agenda
Motion to approve – Beatrice / Bruce ; Carried
3. Adoption of October 5, 2011 minutes
Motion to approve: Bruce/ Beatrice; Carried
4. Business arising from minutes
Beatrice – That the reference to the Star Phoenix in her report was in error and should be removed.
Art – Updated the Board on the status of the drainage improvements around the recreation centre undertaken by the city. They are now completed.
5. Correspondence
There was no correspondence received.
6. Community Consultant Report – Art Lord
Art quickly reviewed his report and added the following:
-Planning and Development Workshop on Sat Feb 4 – Brochure distributed
-New Cultural Program Manual – Copy given to Chad – also available on line at the City website under Community Development
-A Review of the Role of Community Associations is underway by the City and a brief report was given to Bruce and Chad (emailed to the other Board members) to solicit feedback comments on the content. Art asked that the comments come back to him by the next Board meeting.
7. Director Reports
Treasurer – Ted quickly reviewed the report and noted:
 - one bad cheque was received from football registration. He has made contact.
 - income from Summer BBQ Sales of \$2,653 was a mixture of memberships and other
 - full payment from BMO has been received
 - Bank balance is \$27,606

Team Sports – Report received

-Discussion around the situation outlined by Laddy with regards to the school facility use conflict with Lakeridge CA. The Board took exception to the comments that **BCA should use its own Gym and facilities and that we should not be using the Lakeridge Gym for community activities.** After thoughts were shared the following was concluded:

- Better communications and coordination is required with the neighboring CAs where BCA looks for facility bookings.
- In future BCA needs to coordinate facility use by spreading it's activities around to multiple schools so as to not cause major disruption with other CAs planning
- Neighboring CAs and the City should be made aware of the difficulty being experienced with the sports coordination by BCA as a “School Disadvantaged” CA.
- That BCA look at structuring a proposal to the City around a subsidized use of the Lakewood Leisure Centre since it is a “School Disadvantaged” CA. Consider at next BCA Strategic Planning Session.
- No response to Lakeridge CA is required.

Civics – Bruce highlighted the following:

- rec centre signage reviewed and should be installed on Nov 7/8 weather depending
- bulletin board under construction and expect installation in next two weeks.

Recreation Centre & Indoor Programming – Chad briefly reviewed and noted:

-has placed an ad on Kijiji looking for instructors

Membership – Report Received

8. Old Business

- a. Bulletin board and signage
 - Bruce updated the Board on the status
- b. Signs in Briarwood
 - no comment
- c. Website

Annie Meng tabled a report on the BCA Website Update

- discussion concluded with a request of Art to send out a list of other CA websites for BCA to review and compare it's needs to. After such review, some suggestions will be made on the structure of the new BCA website and how such is to be undertaken.

d. Newsletter writing and delivery

-question about the contact made with the Boy Scouts on delivery of the BCA newsletter as a fundraising activity. Laddy to inquire for next meeting.

9. New Business

Motion: "That Annie Meng be appointed to the BCA Board as Communications Director"

Bruce/ Ted : Carried

10. Discussion Items

a. Security camera in park

-Ted led a discussion on the need for further security in Briarwood Park. Was decided that adding a security camera was not required and that we should seek a presentation by our Police Service Liason (April Wegman) on BCA security concerns. Bruce will make the invite.

b. Decorations/lights at entrances to Briarwood (Xmas)

Motion: "that BCA authorize Bruce to spend \$150 on the purchase of Solar Christmas Lighting to be placed at each of the four Briarwood entrance features" Kaveh/ Prem :Carried

c. BCA Strategic Planning Session

- That BCA canvas the Board and recent volunteers to see if they have a preferred date to attend a two hour Strategic Planning meeting during the last week of November. The meeting will focus on activities planning for the upcoming year.

11. Adjournment and Assignment of Chair for December meeting

-Next BCA Board Meeting set for 8:00 December 7 with Chad as Chair.

-Motion: "to adjourn" Beatrice/ Prem : Carried