

**Briarwood Community Association  
Board of Directors Meeting  
Tuesday, October 1, 2013 - 8:00 p.m.  
Briarwood Recreation Centre**

Present: Eldon Ortman, Nora Ortman, Valerie MacDonald, Chuck Miles, Cory Henderson, Lou Anne Turcotte, Amy Sturgeon, Bruce Richet, Sima Arnold, Yan Wu, Li Zhang, Wally Leis, Art Lord (Community Consultant)

Regrets: Annie Meng, Bev Pongracz, Prem Sharma, Cory Kos

1. Call to order – 8: 01pm
2. Approval of agenda  
Motion to approve – Bruce; second – Lou Anne; carried
3. Motion to adopt August, 2013 minutes – Cory; second – Sima; carried
4. Business arising from minutes
  - Cory mentioned that we should place a notice in our next newsletter as a reminder that the BCA meetings are open to the public and the community members are welcome to attend.
  - Bruce mentioned that \$400 was delivered to the City for the signage. A receipt was sent on September 16<sup>th</sup> from the City (a copy was sent to Bruce by email) but apparently has not been received by regular mail.
  - Follow up on BBQ discussed in Old Business
5. Correspondence
  - Numerous emails about late registration
  - Returned emails from the mass mailing re: membership drive
  - After our meeting in July, Councillor Olauson went back to Sasktel about the possibility of landscaping around the cell tower. As there are restrictions as to what can be around the tower, in consultation with the City, Sasktel has presented an idea of planting one tree on each side of the tower. Councillor Olauson doesn't believe he can go any further with this at this point.
6. Community Consultant Report – Art Lord
  - See attached report
  - Highlights included: deadline date for Sask Lotteries Grant is Wednesday, January 15, not the 14<sup>th</sup> as listed in the report.
7. Director Reports
  - a. President – vacant
  - b. Past-president – Chad Schatz – none
  - c. Vice-president – Eldon Ortman
    - Attended registration night and assisted with BBQ

- Plan to attend Mayor and Council Town Hall Meeting October 9<sup>th</sup> – concerns to be raised at meeting include BBQ – ticketing vehicles, lack of garbage bins; police presence for traffic control, crime preventions, etc; response (or lack of) from City departments when issues raised by BCA.
  - Plan to assist with neighborhood canvas for BCA membership
- d. Secretary – Valerie MacDonald
- Replied to emails regarding late registration, advertising in newsletter and new volunteers
  - Sent out 2 separate mass emails to BCA members regarding volunteers needed for BBQ and Membership Drive
  - Co-coordinator of BCA BBQ in the Park
- e. Treasurer – Nora Ortman
- See financial report
- f. Indoor Program Coordinator – Sima Arnold
- Registration night was held on Sept 4<sup>th</sup> and it well really well. Online registration was opened from Aug 19 to Sept 4<sup>th</sup> and we had 44 people register online. All classes are running due to the increase in registrants. The classes are: Beginner Yoga (11), Intermediate Yoga (15), KettleBell (14), Boot Camp (14), Core Strength (11), Stretch and Sculpt (13), Intermediate Pilates (9).
  - Family Swim was cancelled due to lack of interest. We will be issuing a refund to those registered. After instructors are paid the projected profit should be about \$840.00.
  - Purchased 20 yoga mats at the cost of \$372.90; submitted a schedule for the Winter program to the Leisure Guide
- g. Team Sports Coordinator – vacant

Report from Shantel Kolibab & Kelli Fredlund, Indoor Soccer Coordinators

- 66 children registered to play indoor soccer.
- There are two of each team (U6, U8, and U10).
- We have collected \$7,840 all of which has been turned in to the Treasurer.
- Soccer fees were \$4,840 and have been paid to Saskatoon Youth Soccer.

*Motion:* that the Community Association pays for the coach's clinics, tournaments, and medals at the end of the season. An estimate would be \$1,000 total – Bruce; second – Chuck; carried

- Next season we will not be coordinating. A suggestion is that each player pays an additional fee of \$20 and that money could be used to pay a coordinator (whatever flat fee agreed upon \$500-\$1000?) unless a volunteer coordinator steps forward for these positions. We have talked to several people that would be open to this and this would ensure the children still get to play and the coordinator is being compensated. Just a thought so these programs can keep running.

Report on Football – Laddy Hemeon

- We have 39 kids playing flag football. There are four teams.
- The football season ends on Oct. 19.

*Motion:* for the BCA to purchase medals for football at the cost of at most \$250 – Bruce; second – Chuck; carried

h. Communications Coordinator – Li Zhang

- Updated website as required

i. Civics Coordinator – Bruce Richet

- Modified signage and place/ remove for the Fall Garage Sale at each entrance
- Discussions with the C of S on the Asset report BCA submitted in May. Met four times with City officials on site to address issues in the report. Resultant actions on pathway reconstruction/crack-filling, sidewalk repairs, lake water quality concerns, lake shoreline maintenance issues, lake pathway renewal strategies/ groundwater issues, road surface ponding repairs, etc. Currently on-going lakeshore modification under construction.
- On-going interaction with City on new entrance signage approvals and monitoring manufacturer with production of four units. Installation activity to look at third party construction and buried line location services.
- Investigation of long term rehabilitation of the 4 Community Identification Signs. Program recommended totals near \$5,000. Discussions to be held with City on responsibility!
- Assist with the set-up and operations of the Fall BBQ and assist Amy with the strategy around the BCA Membership Drive
- Plan for regular meetings with Infrastructure Services and Parks as O&M work continues, follow-up on entrance sign installation and existing Signage Rehabilitation and attend the Mayor and Council Town Hall meeting scheduled for October 9

*Motion:* That we approach the City of Saskatoon for 2 pathway projects - (1) 8<sup>th</sup> Street between Boychuk and Briargate Road and (2) the pathway around Briarwood Lake – Bruce; second – Chuck; carried.

j. Parks and Green Space Coordinator – Cory Henderson - none

k. Volunteer/Membership Coordinator – Amy Sturgeon

- Managed the online registration system, mailed out several membership cards, communicated regularly with Sima sending info about online registrants.
- Volunteered at the September 5<sup>th</sup> registration night the community BBQ
- Met with Bruce to discuss the upcoming membership drive.

- Drafted and had Val send an e-mail to all current community membership holders (with e-mail addresses) to ask them to help with the membership drive and encourage those with a 2011/2012 membership to renew. (we currently have 3 volunteers)
- Prepared, updated, and photocopied the membership report several times for various events
- In the upcoming month will prepare volunteer kits for membership drive volunteers, oversee & coordinate the membership drive efforts, update the membership reports once the membership drive is complete and track the success of the membership drive and report back to the board.

l. Rink Coordinator – Chuck Miles - none

m. Recreation Centre – Lou Anne Turcotte

- 1 rental in September

n. Social – Bev Pongracz - none

o. Director-at-large – Prem Sharma - None

p. Director-at-large – Annie Meng – None

q. Director-at-large – Wally Leis – None

8. Old Business

a. Community Gardening – postponed to next meeting when Bev present

b. BBQ: problem with garbage cans provided by the City and garbage pickup

Parking enforcement handing out tickets during BBQ

No fire trucks or police cars present – this was something that was overlooked this year

Date set for next BBQ: Sunday, September 7<sup>th</sup>, 2014

9. New Business

a. Membership Drive

Send volunteers out with a “membership kit” that includes a float (\$5 bills)

Presently only had 3 volunteers from the community and some board members

*Motion:* to keep the sign outside the Recreation Centre advertising the Membership

Drive until the end of October at the cost of \$167.35 for the month – Amy; second -

Cory; carried

Sign will say that drive is from October 6-20<sup>th</sup>

Kick-off will be on October 6<sup>th</sup> starting at the Recreation Centre

b. Newsletter (Oct 31<sup>st</sup> deadline)

The plan is to get all advertising in by October 31<sup>st</sup> so we can plan the newsletter around

the advertising. The target release date for the newsletter is early December and will

contain information on Winter programming.

c. New Members

Motion: nominate Li Zhang as our communications director – Bruce; second – Chuck;  
carried

- d. “Pottys in the Park” - Cory mentioned about having a portable potty in Briarwood Park  
To be considered for the next meeting under New Business

10. Motion to Adjourn – Cory. 9:38pm

Date of next meeting – November 5<sup>th</sup> at 8pm