

**Briarwood Community Association
Board of Directors Meeting
Wednesday, October 12, 2011; 8:30 p.m.
Briarwood Recreation Centre**

Present: Beatrice Regnier, Bruce Richet, Ted Llewellyn, Valerie MacDonald, Chad Schatz, Laddy Hemeon, Chuck Miles, Prem Sharma.

Regrets: Kaveh Lotfian, Brandon Bishop, Annie Meng, Art Lord.

1. Call to order – Acting Chair, Bruce Richet – 8:32 p.m.
2. Approval of agenda
Motion to approve - Chuck; second – Prem; carried
3. Motion to adopt August 31, 2011 minutes – Beatrice; second – Chad; carried
4. Business arising from minutes
Update – City has been taking traffic measurements at Briarwood Rd and Briargate Rd
5. Correspondence
Most emails sent to Briarwood email would like to advertise in our newsletter.
Email from Briarwood resident thanking us for the BBQ
6. Community Consultant Report – Art Lord
 - See attached report
 - Highlights: Effective Website and other social Media – will see if Annie could attend
7. Director Reports
 - a. President – vacant
 - b. Past-president – Tracey Kushniruk - none
 - c. Vice-president – vacant
 - d. Treasurer – Ted Llewellyn
 - Will send out current profit/loss statement but balance now is \$25819
 - e. Indoor Program Coordinator – Chad Schatz (acting)
 - 3 programs went forward
 - Core Strength, Flow Yoga, Zumba
 - Slight loss expected
 - Quick investigation of using online registration
 - More work required, lengthy process
 - Initial contact with instructors for winter programming
 - Will ensure winter programming is advertised in the Leisure Guide
 - Continued looking at using external online registration as an option – Ted will also speak with BMO about this. Lakeview has online registration – took quite a few months to get it going but once it is set up, it makes registration easy.
 - f. Team Sports Coordinator – Laddy Hemeon
 - Website

- Jen updated the website with registration dates for indoor soccer and football
- Annie put on the website that we were still accepting registrations for soccer
- BMO Sponsorship
 - Sent another e-mail about the sponsorship along with pictures, BMO said they would send the entire amount

U6, U8 and U10

- All of the equipment accounted for, sorted and put away.
- One jersey was destroyed. Cheque was returned already. Haven't recouped the fees.
- Registrations for indoor U8 and U10 occurred on August 30.
- Gym was booked for practices at Lakeridge School.
- We had enough participants to have a U6 team
- Our current numbers are 2 teams for U6 (14 players), 3 teams for U8 (24 players) and 1 team for U10 (10 players). We gave Wildwood our U10 boys and they gave us some U6 and a U8 player.

Fall Flag Football

- Equipment was checked to make sure it would be ready for the season
- Registrations occurred August 30.
- Teams submitted August 31.
- Our total count for Football was 2 teams (23 players) for the Hilltops division and 1 team (10 players) for the Stampeders division. Our 6 Colts players were merged with Wildwood and they took care of registrations and equipment for the team.
- Give all of the coaches for soccer their equipment and make sure they are set for the season
- Collect the football equipment at the end of their season in October

g. Communications Coordinator – vacant- none

h. Civics Coordinator – Bruce Richet

- C of S Transportation
 - Public Works completed the construction of permanent traffic islands at three intersections in Briarwood.
 - Traffic Management was at the site of Briarwood Road No and Briargate Road the week of Sept 26 to take traffic movement measurements for use in the study around the potential for a Three Way Stop. Report is expected in the next month.
- C of S – Boychuk Drive Twinning Project
 - Boychuk construction winds down with all lanes open for traffic the third week in Sept. Some landscaping remains with all soil surfaces to be seeded with the city's standard mix. There are no trees or irrigation going in on the project.
- Corresponded with Art Lord on three items of interest for BCA moving forward and requesting feedback on C of S involvement and commitments as summer ends and winter approaches.
- Still trying to arrange meeting with Councilor Glen Penner and C of S Engineering/Public Works personnel to discuss BCA Civics. Suggested topics welcome from the Board.

i. Parks Coordinator – vacant - none

j. Volunteer/Membership Coordinator – Beatrice Regnier

- Membership: mailed out or hand delivered membership cards to new members, ordered new membership registration forms, membership registration at fall BBQ, thank

you to Annie Meng for updating the website for the fall BBQ and for updating the membership list. Membership info to date, and comparison to previous years is as follows: 2011/2012: 158; 2010/2011: 272; 2009/2010: 173; 2008/2009: 131; 2007/2008: 321

- Signs: Pricing new signs (4) for the BBQ and cost of ordering new lettering for signs.

Motion: “to purchase 4 new signs plus lettering, not to exceed \$500”. Beatrice; Prem - second; carried

- Arranged for the newspaper notice to go into the Star Phoenix. Publication dates May 27 and May 28, 2011.
- Until a new membership/volunteer coordinator is identified, Beatrice will update the membership database as required; distribute membership cards as required

Motion: Beatrice Regnier to resign from the position of Membership/Volunteer Coordinator effective October 12, 2011. Laddy; Chad – second; carried

Motion: Beatrice Regnier to take position of Parks Coordinator. Ted; second – Prem; carried

k. Rink Coordinator – Chuck Miles – None

- Happy with the eavesdrop and the other work that has been done in around the storage shed.

l. Recreation Centre – Chad Schatz

- 3 rentals for month of September
- 3 rentals for October
- 2 rentals for November
- 1 rental for December
- Cleaning contract has resumed (Having difficulty getting the cotton candy off the floor from BBQ)

m. Social - vacant

n. Director-at-large – Prem Sharma – None

o. Director-at-large – Brandon Bishop – None

p. Director-at-large – Kaveh Lotfian - None

8. Old Business

a. Park Improvement Project Completion

Park is complete with a few deficiencies including lights that will be installed by Saskatoon Light and Power

b. Recreation Centre Drainage

Storm sewer and catch basin; with improved drainage there should not be the same issue with heaving of pavement – will be monitored over the winter months

c. Bulletin Board and Signage

See attached quotes prepared by Bruce Richet

Motion: BCA proceed with the construction of an exterior Bulletin Board for the Rec Centre for a price not to exceed \$3000 plus tax and that ECCO Supply be contracted for such – Bruce; second – Chad; carried

Motion: BCA proceed with the construction of an exterior 10” signage for the Rec Centre for a price not to exceed \$1500 plus tax and tat Pelican Signs be contracted for such – Bruce;

second – Beatrice; carried

Bruce will check on the additional cost to have a clear acrylic cover over the letters.

For bulletin board: estimates do not include installation.

Draft letter of agreement between BCA and the City of Saskatoon regarding maintenance of the bulletin board.

9. New Business

- Signs at entrances to Briarwood need maintenance/cleaning. Street signs on Belmont and Blackshire need to be straightened. There are other signs that require maintenance as well. Bruce will follow up on this.

10. Discussion

- a. Fall BBQ review and reflection – well received. Great turnout overall with a great group of volunteers. Sarah is gathering reports from each of the sub-committee members (Val, Bev, Brandon, Laddy and herself) which will be placed in the Social Coordinator binder. We do have 8 cases of hamburgers left over in the freezer which will either be donated to the Food Bank or Ted will check with Matt Baraniecki as he bought them at cost last year.
- b. Website Update – Ted will be in contact with Annie regarding contacting someone at Computer Science at U of S to see if a student may re-vamp the website. Annie has expressed frustration with the present BCA website as it is not user friendly.
- c. Newsletter and delivery – must publish a few per year, would like to stop using Canada Post and look into organizations delivering it for \$300 a few times per year. Will speak with Scouts Canada to see if they are interested in this potential fund raiser for their group.
- d. Updated contact list – will be updated as soon as Val receives phone numbers and addresses from Kaveh and Brandon
- e. Board member memberships – 2 members still need to pay
- f. Portable signs - Can only be used on private property. There have been some company signs showing up in park areas in Briarwood.
- g. Volunteers – core group to have meeting with to discuss new ideas
- h. Bruce discussed the possibility of putting up lights on trees at entrances.

11. Chair for next meeting – Chad

Date of next meeting – November 2nd; 8pm

Motion to adjourn – Ted; second – Chad – carried 10:18pm