

**Briarwood Community Association
Board of Directors Meeting
Tuesday, November 13, 2012 - 7:30 p.m.
Briarwood Recreation Centre**

Present: Chad Schatz, Valerie MacDonald, Prem Sharma, Laddy Hemeon, Ted Llewellyn, Corey Henderson, Art Lord (Community Consultant)

Regrets: Chuck Miles, Brandon Bishop, Kaveh Lotfian, Yan Wu, Bev Pongracz, Sima Arnold

Guest: Cory Henderson

1. Call to order – 7:37pm
2. Approval of agenda
Motion to approve - Laddy; second – Annie; carried
3. Motion to adopt October, 2012 minutes – Laddy; second – Annie; carried
4. Business arising from minutes
None
5. Correspondence
 - Many emails about the newsletter and wanting to advertise, late registration requests for soccer, etc – all have been forwarded to the appropriate people who have promptly responded
 - Email from concerned citizen – problems with neighbours, etc – not sure how we, as a community association, can address these concerns.
6. Community Consultant Report – Art Lord
 - See attached report
 - Highlights included: Lotteries Grant available and due in mid January – Art will forward to Ted and Bruce; Girls in Motion – just finished and was very successful; November is volunteer training month – board members have been encouraged to attend if possible. Annie and Yan will be attending the Newsletter Writing workshop
 - Handed out brochure about neighbourhood ponds
 - Working on scheduling with Lakeridge School – plan on meeting in March to hopefully resolve issues.
7. Director Reports
 - a. President – Chad Schatz
 - Helped with registration and delivered memberships
 - Preparing for transition of community centre coordinator position
 - Will investigate requirements for merchant account in order to accept credit card payment for online registration
 - b. Past-president – Tracey Kushniruk - none
 - c. Vice-president – vacant
 - d. Secretary – Valerie MacDonald – see correspondence notes

- e. Treasurer – Ted Llewellyn
 - See financial report
- f. Indoor Program Coordinator – Sima Arnold
 - Organized classes for the winter program. Contacted all the instructors that are teaching the fall program and they are all willing to come back for the winter session.
 - Submitted winter program to be put in the leisure guide
 - Winter program registration night is Jan 3, 2013. Would like to have all registration done online and advertise this prior to registration.
- g. Team Sports Coordinator – Laddy Hemeon
 - Flag Football**
 - Hasn't heard back from the football association regarding fees.
 - We had six extra pictures purchased through the football association at the cost of \$10 a picture. These extra pictures were not given to the players. There were two players in the Hilltops and two players in the Stampeders that ordered these extras. I have e-mailed the football association and have not heard back from them. I was able to contact the photographer and she asked me to deal with the football association.
 - Indoor Soccer (U6, U8 and U10)**
 - We had an online registrant withdraw from soccer after trying it out and refused to pay.
 - Distributed the rest of the uniforms and soccer passes to the remaining families.
 - The last online payment was received a few days ago. They have yet to pay the uniform deposit, so they will not receive their uniform until the deposit is received.
 - Contacted Al Anderson's to get prices for soccer jerseys including sponsorship logos.
 - U6 soccer teams played for the Huskies game. The children had a great time. It was in association with the Youth Soccer.
 - Looking into cost for soccer jerseys for sponsorship.
- h. Communications Coordinator – Yan Wu
 - Updated website with information from City of Saskatoon .
 - Uploaded last meeting minutes
 - Will continue to update website
 - Planning on attending volunteer workshop- how to prepare newsletter on Nov. 22, 2012.
- i. Civics Coordinator – Bruce Richet
 - Request for a Cessation Order through CP Rail is still being following up with the C of Saskatoon. Informal contact made with preliminary CPR results not favorable. Discussions continue with formal response expected shortly.
 - Follow-up to an issue that came through the website regarding excessive speed on Briarvale Road. The City Police arranged for the Speed Trailer to be placed at the site during the the week of October 22-29. Follow-up on the effect is underway.
 - Contact made with the new Ward 8 councillor Eric Olauson to establish regular

- meetings on BCA issues and strategic plans concerning the city.
 - Preliminary investigation into entrance monument Christmas lighting.
 - Invite C of Saskatoon Police Services Liaison to meeting for introductions and update.
- j. Parks Coordinator – vacant
- k. Volunteer/Membership Coordinator – vacant
- l. Rink Coordinator – Chuck Miles – none
- m. Recreation Centre – Chad Schatz (acting)
- 4 rentals in October
 - Numerous trips to centre and calls to one particular renter on garbage removal from cans in the park (even though they were explicitly directed to not leave garbage in the park!)
 - Booked 2 rentals for November, 3 rentals for December
 - Met 2 renters at centre for viewing prior to rental
 - Scheduled additional painting in the centre December 10-12
 - New cleaner will be starting soon as the present one is moving away from Saskatoon
- n. Social – Bev Pongracz - None
- o. Director-at-large – Prem Sharma
- p. Director-at-large – Brandon Bishop – None
- q. Director-at-large – Kaveh Lotfian – None
- r. Director-at-large – Annie Meng
- Needs one extra person to learn about using the website. Prem will be able to participate.
8. Old Business - None
9. New Business
- a. New board member
- Motion:** to nominate Corey Henderson for the position of Director of Parks and Green Space – Ted; second - Laddy ; carried.
- b. Scheduling of board meetings
- Discussed keeping the meeting on the first Wed of the month or trying “Doodle” scheduling as all board members have busy lives and finding a date that works is sometimes difficult. For now, we will keep it on Wednesdays as there should not be any indoor programming on Wednesday nights in December and 2013.
- c. Winter newsletter
- The plan is to get one out before Christmas and then another in February/March. Deadline for content to Annie is Monday, November 26th. Val will email the people who had inquired about advertising in the newsletter. We need to let the previous advertisers know that we are producing another newsletter. Chad will check with Ryan to see if he can get the names of those businesses.
- d. Strategic Planning session: will be held on Wednesday, December 5th – please distribute director reports but they will not be discussed at this meeting.

10. Discussion - none

11. Motion to Adjourn – Ted – 8:48pm

Date of next meeting – December 5, 2012 at 7:30pm