

**Briarwood Community Association  
Board of Directors Meeting  
Tuesday, June 4, 2013 - 8:30 p.m.  
Briarwood Recreation Centre**

Present: Chad Schatz, Chuck Miles, Ted Llewellyn, Keith Janzen, Nora Ortman, Eldon Ortman, Bruce Richet, Wally Leis, Amy Sturgeon, Laddy Hemeon, Prem Sharma, Art Lord (Community Consultant), Anurag Delai (Guest)

Regrets: Valerie MacDonald, Lou Anne Turcotte, Bev Pongracz, Annie Meng, Sima Arnold, Yan Wu, Brandon Bishop, Cory Henderson

1. Call to order – 8:31 pm
2. Approval of agenda  
Motion to approve – Bruce; second – Prem; carried
3. Motion to adopt May, 2013 minutes – Eldon; second – Keith; carried
4. Business arising from minutes – Attempted to transfer banking signing authority from Ted to Nora, found out that a letter was required, signed by a Board member showing the existing members (Chad, Bruce, Ted, Val) and the new proposed members (Chad, Eldon, Nora, Bruce, Val)
5. Correspondence
  - many emails about the Garage Sale
  - late soccer/football requests handled by Laddy
  - Received City of Saskatoon Operating Grant
  - Received City of Saskatoon Rink Grant
6. Community Consultant Report – Art Lord
  - See attached report: Highlights included the various summer programs that will be available including In Motion days of free fitness classes along the river.
7. Director Reports (not discussed at the meeting)
  - a. President – Chad Schatz
    - Attempted to transition signing authorities for banking – drafted letter to transition banking, need a signature from a board member who does not have signing authority
    - Compiled vision/mission statement list
    - Correspondence
    - Placed garage sale signs out
    - Created planning document to assist with strategic plan execution
    - Website updates/learning
    - In the upcoming months will recruit for vacant positions, transition treasurer signing authority from Ted to Nora

- b. Past-president – Tracey Kushniruk - none
- c. Vice-president – Eldon Ortman - none
- d. Secretary – Valerie MacDonald – see correspondence
- e. Treasurer – Nora Ortman – report from Ted Llewellyn
- f. Indoor Program Coordinator – Sima Arnold
  - Submitted the Fall Indoor Program for Leisure Guide
  - Contacted instructors and line up the classes for the Fall Programs. Val emailed me that there was a lady that was interested in teaching a class. I contacted her and gave her days that the Rec Ctr was available and I am still waiting to hear back from her.
- g. Team Sports Coordinator – Laddy Hemeon
  - Kinder Soccer: all teams have started up and have received water bottles and t-shirts; two parents are handing out equipment for the kinder soccer teams to use on Tuesday and Wednesday; each week, notifying coaches if the games will be indoor or outdoors.
  - U6, U8 and U10 Soccer: all teams have been registered for the Mini FOS tournament. We had a total of 14 of the 16 teams register. Coaches have been notified of the tournament schedule for this weekend; submitted rosters for all of the players; all team photos have been taken for the U8 and U10 soccer teams to be given to the sponsors; water bottles have also been distributed to the players and coaches that attended the team photos; trying to collect sponsorship from one of the sponsors who agreed to sponsor a team.
  - Football: All teams have started and rosters have been submitted
  - Indoor Soccer and Fall Flag Football: Gave Sima indoor soccer and fall flag football information for the Leisure Guide
  - In the next few months will put in application for indoor sports; will pick up medals for soccer and football teams; hand out water bottles to U6 coaches and football coaches; collect equipment from coaches; submit pictures to be put up on the website and send thank you photos to sponsors
- h. Communications Coordinator – Yan Wu (acting)
  - Updated website and put BCA Garage Sale notice on website and on Kijiji Saskatoon
- i. Civics Coordinator – Bruce Richet
  - Finalized participation of Scouts in the Volunteer Pancake Breakfast. Working directly with Bev for set-up, cooking and clean-up.
  - Detailed list of community asset issues was forwarded to the General Manager City of Saskatoon Infrastructure Services for follow-up with Parks, Public Works, Roadways, Facilities and Strategic departments. Very little progress seen on the items identified. Regular correspondence continues with the City and Councillor Olauson.
  - Investigated entrance signage and manufacturer has provided cost quote of \$7,491 plus tax to produce four units. The cost of installation (pick-up, transport, holes and concrete) is in addition. Will approach the City of Saskatoon regarding placement and

any issues they might have on installation. Photo of a sample of the sign design is attached to this report.

- In the upcoming months plan to offer to meet with various Infrastructure Services departments to complete work plan; follow-up on entrance sign installation; follow-up with the City and Councillor Olauson regarding the budget approval and schedule for construction of the south side sidewalk on 8<sup>th</sup> St.
  - Concerned that the City makes no progress during the summer on the list of issues provided them.
- j. Parks and Green Space Coordinator – Cory Henderson - None
- k. Volunteer/Membership Coordinator – Amy Sturgeon
- l. Rink Coordinator – Chuck Miles
- Reurbish sweeper – about 75% completed; found replacement caster wheels and broom bristles; plan to finish sweeper repairs and put into storage
- m. Recreation Centre – Lou Anne Turcotte
- n. Social – Bev Pongracz
- Started plans for Volunteer appreciation BBQ – sent out e-invitation to Board members asking to forward to all volunteers and have received 47 confirmations so far.
  - Started plans for Briarwood Day in the Park – contacted Apollo Jump to reserve jumps; contacted Warren the Balloon Guy who is unable to attend – needs 10 months notice!
  - Upcoming plans: Volunteer Appreciation pancake breakfast in June
  - September – Sunday in the Park
  - December – Children’s Christmas Party with the Wacky Wizard and Adult Christmas Party – microbrewery wine and cheese
  - Motion: that September 8<sup>th</sup> 2014 be the date for the BCA BBQ
- o. Director-at-large – Prem Sharma - None
- p. Director-at-large – Brandon Bishop – None
- q. Director-at-large – Keith Janzen - None
- r. Director-at-large – Annie Meng – None
- s. Director-at-large – Wally Leis - None
8. New Business – vote on any motions
- Motion to purchase permanent signage for entrances to advertise events and inform the community (subject to City of Saskatoon approval) not to exceed \$7500 for the purchase and \$1000 for the installation – Ted; second - Chad; carried.
9. Strategic Plan Development
- Vision statement adopted by majority vote: “An inclusive, vibrant, safe caring community”
- Mission statement adopted by majority vote: “Enrich the quality of life for the Briarwood Community through sport, culture and recreation”

Both our Vision and Mission statements will need to be posted on our website.

10. Soccer Net Discussion

Anurag updated the Board on soccer nets, pricing can range from \$500 - \$4000. The Board would like to see a semi-permanent installation that keeps the costs down but also discourages theft. The Board would also like to see the nets left up seasonally but the City of Saskatoon may not approve this due to maintenance concerns. Bruce/Art to follow up with the City. Anurag will follow up to the Board with more detailed costs as well as a definite delivery time.

11. Motion to Adjourn – Bruce – 9:43 pm

Date of next meeting – to be determined by Doodle poll, most likely last week of August, first week of September

Enjoy your summer everyone!