

**Briarwood Community Association
Board of Directors Meeting
Wednesday, June 6, 2012; 8:00 p.m.
Briarwood Recreation Centre**

Present: Chad Schatz, Bruce Richet, Valerie MacDonald, Annie Meng, Prem Sharma, Yan Wu, Laddy Hemeon, Ted Llewellyn, Art Lord (Community Consultant)

Regrets: Sima Arnold, Chuck Miles, Brandon Bishop, Kaveh Lotfian, Bev Pongracz

Guest: Ryan Lacoursiere

1. Call to order – 8:05pm
2. Approval of agenda
Motion to approve - Bruce; second – Laddy; carried
Briefly discussed new format of agenda for the Fall
3. Motion to adopt May 2, 2012 minutes – Laddy; second – Prem; carried
4. Business arising from minutes
Bruce asked for an update on walk through in regard to the park enhancement. Art reported that the City is aware that it still needs to be done but it is not high priority at the moment.
5. Correspondence
 - Many emails and phone calls about the garage sale
 - Email from registered dietician about speaker series – will answer her that we will offer the Centre to her at no charge and she can advertise as she wishes but nothing would happen until the Fall.
6. Community Consultant Report – Art Lord
 - See attached report
 - Highlights included:
Rec Centre will be used for summer programming as of June 25th. We are not booking anything after that date. We will also have a booking on September 2nd. If Kindersoccer rains out, the last dates that they potentially would move into the Centre would be June 19 and 20th.
Volunteer survey – if 3 CA board members complete it, the CA is eligible for \$250 gift certificate from Prairie Meats.
7. Director Reports
 - a. President – Chad Schatz
 - Contacted Lakeshore Gardens regarding speaking
 - Did not proceed with anything due to fear of not being able to advertise enough to attract interest. Will follow up and do something in the fall/spring 2013
 - Registered for online registration (trial) and had discussion with representative – see discussion section for further details.
 - b. Past-president – Tracey Kushniruk - none

- c. Vice-president – vacant
- d. Treasurer – Ted Llewellyn
 - Present balance is about \$33,000
 - Ted found out we were being charged for deposits – spoke with manager and had it reversed.
- e. Indoor Program Coordinator – Sima Arnold
 - Submitted indoor programs being offered to the Leisure Guide.
 - Contacted instructors to see their availability to teach the classes being offered
 - Registration night for Indoor Fall Program is set for Thursday, Sept 6, 2012 at 7-8:30pm at the Briarwood Rec Centre
- f. Team Sports Coordinator – Laddy Hemeon (via email)
 - Motion to purchase medals for all soccer participants at the cost \$1200 – Laddy; Prem – second; carried.
 - Final numbers for Blastball, Kindersoccer, Soccer and Football.
 - Blastball (2 teams) – 20 participants
 - Kindersoccer – 57 participants
 - U6 Soccer – 58 participants
 - U8 Soccer – 64 participants
 - U10 Soccer – 50 participants
 - Football – 20 participants
 - All of the sports have started up.
- g. Communications Coordinator – Yan Wu
 - Put ads in Star Phoenix and Kijiji for Garage Sale
 - Received bus route info from Art for future use in newsletter
 - Would like more direction from the Board in regard to the Newsletter and role as communications director.
 - Newsletter – first draft July 15th, need to have it ready for printing August 14th and delivered weekend of August 18/19.
- h. Civics Coordinator – Bruce Richet
 - Met with a potential sponsor of the “Movie in the Park” event and they rejected sponsorship
 - In process of reviewing the refurbishing of the entrance monument plaques.
 - Plan for next months: investigate the benefit of acquiring and adapting C of Stn bleachers for park, assist with the organization and execution of the Community BBQ event, invite C of Stn Police Services to next meeting for introductions and update, investigate the option of permanent electrical connection for Christmas lighting near the community entrances, contact with C of Stn for planting enhancement at the sites, interact with C of Stn Planning RE: East Sector “Highway Corridor” redevelopment conceptual options for development
- i. Parks Coordinator – vacant
- j. Volunteer/Membership Coordinator – vacant
- k. Rink Coordinator – Chuck Miles - none
- l. Recreation Centre – Chad Schatz (acting)
 - 3 rentals for month of May

- 1 rental booked for September 2
- m. Social – Bev Pongracz - None
- n. Director-at-large – Prem Sharma – no report but will be able to volunteer for more activities in the fall.
- o. Director-at-large – Brandon Bishop – None
- p. Director-at-large – Kaveh Lotfian – None
- q. Director-at-large (Communications co-ordinator) – Annie Meng
 - Helped to finalize BCA web project.
 - Ensured the web cost does include the hosting fee from now to the end of April, 2013.
 - Tested the BCA’s general email account with the new BCA web
 - Discussed with Blacksun Inc about online registration
 - Paid \$1000 to BlackSun as the remaining 50% of the total cost.
 - Kept the new web site up to date
 - Plan to get more people trained for updating contents to the new web, Yan and Prem are very helpful to work on BCA web update.

Action: ask web designer about hosting email domain

8. Old Business

Website update – looks great, most glitches have been fixed

- Emails – see action above
- Phone numbers online – agreed that we would NOT post phone numbers or addresses online or in the newsletter

Sponsorship for Activities in the Park – no sponsor available

9. New Business

10. Discussion

- a. Fall BBQ organization
 - Need to strike sub-committee to plan BBQ
 - **Action:** Val will submit application for Park reservation for September and will talk to Bev about starting the sub committee.
- b. Online programming decision
 - Same hosted service as recommended by Lakeview CA
 - Approximate costs are between \$2-3/registration
 - Still can accept payment by cheque (website could go live within 2-3 days!)
 - If credit payment is desired, we need to setup a merchant account
 - No contract required, can stop whenever, service appears to be great
 - Test site developed, more content coming yet.

Motion: To add online registration – Chad; second – Bruce; carried
Ted will look into merchant banking and Annie will ask web designer about the link

- c. Free programming offered by City of Saskatoon – tabled to next meeting
- d. Upcoming events
 - Movie in the Park – consider moving to September
- e. Newsletter – fee structure for advertising required. The board agrees that it’s a good idea to have advertising in the newsletter again but need a person to be responsible for

handling its organization. It may be possible to have advertising in the newsletter planned for August. See deadlines above in communications.

Action item for Art: circulate the fee structures from other CA newsletters.

Action item for Ryan: will visit local businesses with prices of advertising in the BCA newsletter.

11. Motion to Adjourn – Ted - 9:53pm

Date of next meeting – September 6th at 8pm