

**Briarwood Community Association
Board of Directors Meeting
Wednesday, January 4, 2011; 8:15 p.m.
Briarwood Recreation Centre**

Present: Beatrice Regnier, Bruce Richet, Ted Llewellyn, Valerie MacDonald, Chad Schatz, Laddy Hemeon, Annie Meng, Prem Sharma

Community Consultant: Art Lord

Regrets: Kaveh Lotfian, Brandon Bishop, Chuck Miles

1. Call to order – Acting Chair, Chad Schatz – 8:20 p.m.
2. Approval of agenda
Motion to approve - Laddy; second – Beatrice; carried
3. Motion to adopt August 31, 2011 minutes – Bruce; second – Prem; carried
4. Business arising from minutes - none
5. Correspondence
Email from Over the Rainbow preschool about advertising in newsletter – Val will reply with the usual “we do not have a newsletter to advertise in yet but will contact you when we do”.
6. Community Consultant Report – Art Lord
 - See attached report
 - Highlights: Lotteries grant due January 16th ; Volunteer workshop; Eastside Indoor Coordinators Workshop on March 22nd; discussed the problems we have had with other community associations; Park Enhancement Program deadline is March 15th – we need a project before applying – Art will send the application to Beatrice. Some thoughts for enhancement included sun covers (canopies) around the spray park.
 - Art provided brochures/posters
 - a) “Volunteer for your Community Association!” – will put up at tomorrow’s registration night.
 - b) Planning Education Program 2012
 - c) East College Park Steak Night fundraiser
 - Will set aside 10 minutes of meeting time at the next meeting to discuss “The Role of Community Associations” – please read prior to the next meeting
7. Director Reports
 - a. President – vacant
 - b. Past-president – Tracey Kushniruk - none
 - c. Vice-president – vacant
 - d. Treasurer – Ted Llewellyn
 - Showed a loss for this month due to income only for rentals and debit for signage
 - Will produce a more up to date budget for Feb meeting

- Bank balance is \$26,241
- e. Indoor Program Coordinator – Chad Schatz (acting)
- Pilates instructor no longer available but another instructor is looking for a place to teach but will not be coming here until March. She may also another class (not Pilates) as an early morning class.
 - Advertised only in Leisure Guide but Chad will advertise on Kijiji as well to catch late registrants.
 - Zumba has been moved to Roalnd Michener gym
 - Will continue to look at using online registration, determine what programs are viable and proceed/cancel as necessary, update bulletin board inside, create signage highlighting centre rentals.
- f. Team Sports Coordinator – Laddy Hemeon
- Two of the U6 and two of the U8 teams have signed up to play the Mini SISCO tournament. Coaches were responsible in registering the teams.
 - Received \$210 transfer player money from Adelaide Park Community Association.
 - Brenda Humenuik from BMO would like to know if we are interested in getting sponsorship again. There is no documentation right now; they would just like to know if we are interested in renewing it.
 - *Motion:* To verbally agree to renew the sponsorship with BMO and wait until the contract comes to make a final decision; second by Bruce
 - *Motion:* to purchase medals for all of the players who played indoor soccer (approximately 58 players). The estimated cost is \$250; second by Beatrice
- g. Communications Coordinator – Annie Meng
- City of Saskatoon has links to various community association websites. Annie has asked the board to look at the various websites and decide on your likes and dislikes. A deadline of 10 days from today has been set to send your thoughts to Annie.
 - Budget of \$2000 for website design available
- h. Civics Coordinator – Bruce Richet
- Building Signage and Bulletin Board - Met with the supplier (Pelican Signs) as they installed the signage on the front of the Community Centre. Payment was recommended. Spoke with the supplier (ECCO Supply) as the board was being assembled and then again once it was finished. Looked for an installer with Custom Garage advising that they felt they did not have the expertise for such. Further discussion with ECCO underway to find an installer ASAP.
 - Christmas Lights - Bought, installed and returned some solar lights. Lights installed on the two entrance monuments at Briarwood Road N and Briargate Road. Lights were very marginal in performance. Added seasonal Bows to all four entrance monuments.

- Plans are to arrange for Bulletin Board installation, prepare a draft of the rules for posting on the bulletin board for review and adoption by BCA and follow-up with Traffic Management on the report dealing with the potential for a Three Way Stop at Briarwood Road N and Briargate Road.
- i. Parks Coordinator – vacant - none
- j. Volunteer/Membership Coordinator – vacant – none
- k. Rink Coordinator – Chuck Miles
- Dec 11/11 – drilled multiple test holes determined ice thickness ok for use – 10” average ice thickness, typically want 8” or more, froze in posts etc, rink in full operation Dec 17/11. Replaced chain and sprockets on sweeper coming in under budget at \$126.51. Brander Enterprise in Meadow Lake donated the firewood for the season. Hauled firewood to Saskatoon, cut and split wood. Plans to Price replacement backstop netting.
 - Due to the lack of snow cover on the lake and the below freezing temperatures at night the lake was able to freeze to a safe thickness (10” as of Dec11/11) despite the lack of cold temperatures. Previous years the rink was started at 8” of ice thickness. 9 test holes were drilled around the lake to insure safety. However the surface of the ice was in poor condition thanks to all the goose droppings frozen on the ice and with the near freezing temperatures during the day it has been difficult to flood and freeze the surface properly. The warm temperatures predicted for the next week will have little impact on the ice. “Run-off” from the streets is what will jeopardize the ice thickness on the lake and there is no snow to melt and run off so I don’t see any issues but will monitor. The Sheppard family is once again supplying power for the night light. It appears rink usage has been typical of years past (very busy at times).
 - Request from community member to use the quad to clean the ice on a small pond behind Beechmont/Beechdale? Chad spoke to this individual at the end of December and Art received an email. Will speak to Chuck about the logistics of this request.
- l. Recreation Centre – Chad Schatz
- Cleaner broke her thumb and is unable to clean for at least the next month – Chad’s wife Shannon said she would clean for the month.
 - Averaging about 4 rentals per month.
 - Contacted SHR regarding guest speaker at a possible future event – awaiting response
- m. Social - vacant
- n. Director-at-large – Prem Sharma – None
- o. Director-at-large – Brandon Bishop – None
- p. Director-at-large – Kaveh Lotfian - None

8. Old Business

- a. Bulletin Board and Signage update - covered by Bruce in Civics report
- b. Website - covered by Annie in Communications
- c. Newsletter
 - Must produce at least one per year
 - Who will write the newsletter? When will it come out? Who will deliver it? Previously used SaskAbilities to produce it. The contact for Scouts Canada is Chad Schinmann – email: 46scouts@gmail.com as they had expressed interest as a fund raising project.
 - Annie knows how to use “Publisher” and is willing to make it but needs information sent to her. Would like to post “advertisement” on the website to find someone to make the newsletter and take charge of advertising. If everyone participates with some ideas, we can quickly get it done.

Action: get articles for newsletter to Annie by January 14th and Annie will send back proof to the board for approval by January 31st.

9. New Business

- Volunteers for registration night – may not have enough for tomorrow night but if registrants have to wait, maybe it will make more aware of the need for volunteers. In addition, we may be able to get by with 5 helpers for the night. Chad will contact some of the members on the list to see if any one may be available.

- Lotteries grant – application to Bruce who will fill it out for the Summer BBQ.

10. Discussion - none

11. Chair for next meeting – ?

Date of next meeting – February 1st ; 8:15pm

Motion to adjourn – Bruce 10:14pm