

**Briarwood Community Association  
Board of Directors Meeting  
Wednesday, February 1, 2012; 8:15 p.m.  
Briarwood Recreation Centre**

Present: Bruce Richet, Valerie MacDonald, Chad Schatz, Laddy Hemeon, Annie Meng, Chuck Miles

Community Consultant: Art Lord

Regrets: Beatrice Regnier, Ted Llewellyn, Prem Sharma, Kaveh Lotfian, Brandon Bishop

1. Call to order – Acting Chair, Chad Schatz – 8:21 p.m.
2. Approval of agenda  
Motion to approve - Bruce; second – Laddy; carried
3. Motion to adopt January 2012 minutes – Bruce; second – Laddy; carried  
Change date to 2012, change “adopt August 31<sup>st</sup> minutes” to November 2011, change parks co-ordinator from vacant to Beatrice Regnier
4. Business arising from minutes
  - Re: request for borrowing quad to clean ice surface – an email will be sent that request is denied
  - Park Enhancement Program application has been sent to Beatrice from Art. Art mentioned that with all of the new neighbourhoods being developed, new parks will take priority over older parks. We will discuss if we are going to apply this year at the next meeting when Beatrice is present.
  - Art asked if Chad is still looking into online registration – yes he has and contact has been made.
  - “The role of the Community Association” document – in this report, it was indicated that there are 2 main roles for the CA: 1. neighbourhood based program delivery 2. community input/consultation for neighbourhood planning and development. The city would like input from the CAs of Saskatoon. After discussion, the board supported the role of the CA as written as acceptable but would like to see the relationship between the CA and the City of Saskatoon be strengthened through an increased association with the City Councillor.
5. Communications
  - Anne Marie Schramm offered her slicer to the BCA. Anne Marie has previously helped with slicing onions and tomatoes for the BBQ. We will accept her generous offer and place it in the kitchen of the Rec Centre.
  - Garbage from rentals has been deposited into the park garbage. We will attempt to make it clear that renters need to take their garbage home with them rather than leaving it in the park.
  - Letter from Saskatoon Public Schools regarding rentals.
  - Further inquiries regarding advertising in the newsletter.
6. Community Consultant Report – Art Lord
  - See attached report

- Highlights of the report:
- *Community Initiative Fund grants* – Grants through the Community Initiatives Fund primarily enhance community-led projects that benefit children, youth and families. These projects may include childhood development, youth involvement and volunteer engagement. The Community Initiatives Fund could also support projects for increased physical activity or those that contribute to the overall health and well-being of residents. Grants may also support small capital projects or events that enhance community pride, celebrate diversity or mark an anniversary. Art left applications with us.
- *Program Changes in 2012*
  - a) **Park Enhancement Program** – Applications are to be submitted by Community Associations to the Community Consultant on or before **March 31<sup>st</sup>** (April 2<sup>nd</sup> this year as the 31<sup>st</sup> falls on a weekend). This deadline has been changed to better align with the City's budget process.
  - b) **Rink Operating Grant** – Items such as Rink Shack maintenance and additional funding for utilities are now deemed as eligible expenses for this grant.
  - c) **Rink Improvement Grant** – Rink Shack repairs are now an eligible improvement expense.
- Volunteers Rock! Invitation to volunteers for event on March 29<sup>th</sup> at the Saskatoon German Cultural Centre

## 7. Director Reports

- a. President – vacant
- b. Past-president – Tracey Kushniruk - none
- c. Vice-president – vacant
- d. Treasurer – Ted Llewellyn
  - See report
  - prepared a preliminary budget for 2012 and a profit and loss for 2011. The actual records are presently with Paul Pigeon, our account reviewer.
- e. Indoor Program Coordinator – Chad Schatz (acting)
  - Bootcamp – 6 registrants (was supposed to be 8 but 2 backed out)  
\$240 income, \$350 expense (instructor), \$30 memberships
  - Core Strength – 7 registrants  
\$280 income, \$350 expense (instructor), \$15 memberships
  - Core Physique – 10 registrants  
\$350 income, \$350 expense (instructor), \$15 memberships
  - Beginner Yoga – 11 registrants  
\$550 income, \$400 expense (instructor)
  - Kettlebell – 10 registrants (1 additional pending)  
\$600 income, \$600 expense (instructor), \$105 memberships
- f. Team Sports Coordinator – Laddy Hemeon
  - Question to Art about how the Briarwood fields are assigned. Laddy was told by the Soccer Association that the City assigns the fields to other communities and we only have the field on certain nights.
  - The uniforms we purchased last year are not withstanding (stained and snagged) the wear and tear of a soccer player. Recommend that uniforms be taken back to Soccer

Locker. Consider increasing fees to cover the cost of new uniforms every few years. Laddy hasn't seen the uniforms yet – this is just a report from one of the coaches.

- Will increase football fee to \$55, collect uniform deposit and then make decision on what we do for uniform.
- Soccer medals were purchased through Bazaar and Novelty costing \$255.20. They will be given to the soccer coaches to distribute to the players.
- BMO was notified of about the sponsorship for the spring soccer.
- Talked with one of the soccer coaches for the indoor soccer. Recommendations that she had were that a guideline/code of conduct be given to the parents. There are many parents dropping their 6 or 7 year old for practice and not picking them up on time. The coach feels that there is too much responsibility and that the parents need to be present to assist. As well, when players are absent, let the coaches know. I will look into putting together an information sheet letting parents know their responsibilities for the spring soccer.
- We are starting Blast ball this spring. We could use the jerseys that we purchased for last years soccer and use them for this years Blast ball teams. If not, we will purchase T-shirts. We are also having Football. Ideally would like to get jerseys for long term use. Is this feasible? In the fall, we had used soccer jerseys, but they will be used for spring soccer.

g. Communications Coordinator – Annie Meng

**Action:** to review the newsletter that Annie has prepared for a final decision.

The Board appreciated the work Annie has done in preparing the newsletter.

Bruce will contact the Scouts to see if they will deliver the newsletter.

Chad will contact the Sask Health Region about potential speakers and if something comes up we will add it to the newsletter.

h. Civics Coordinator – Bruce Richet

- Bulletin Board – rules for use. Add to the rules that all postings will be removed on the first Wednesday of the month. Add that “BCA does not endorse any postings...”, not to have multiple postings (ie do not hog the board), inappropriate posts will be removed immediately.
- With regard to the proposal from a Briarwood resident to have a 3 way stop at the intersection of Briarwood Road and Briargate Road, the results of the traffic assessment are in. Approximately 400 vehicles go through the area in peak hours; 4800 during a day – does not meet criteria to install a 3 way stop.
- Lotteries grant submitted – “What’s in the Park?” (Movie in the park, Music in the park and Summer BBQ).

i. Parks Coordinator – Beatrice Regnier - none

j. Volunteer/Membership Coordinator – vacant – none

k. Rink Coordinator – Chuck Miles

- Plowed rink after the last major snowfall
- Even though Chuck will continue to look after the rink for awhile longer, we do need to get things in order. For example, Chuck has the advantage of knowing people who can

lend him equipment, etc at no charge and he does the maintenance himself. We do need a contingency plan for the budget for upkeep of equipment, etc.

- l. Recreation Centre – Chad Schatz
    - 4 rentals for month of January (all full day - \$500 income total), 3 rentals booked for February (all full day as well)
    - Chad’s wife Shannon will continue to clean the center and is doing an excellent job. There is no word from our cleaner if she is planning on returning.
  - m. Social - vacant
  - n. Director-at-large – Prem Sharma – None
  - o. Director-at-large – Brandon Bishop – None
  - p. Director-at-large – Kaveh Lotfian - None
8. Old Business
- a. Website – Annie provided the board with a detailed outline of what can be done for the website. Proceed with website without online registration for now. Art will ask if we can use the City’s online registration since it is already in place. The Board discussed ideas of how the website would look and what order of categories we would like (ie About Us, Programs, Community Events, etc). Feedback was given to Annie. Glen Schuler is the web designer that Annie has been talking to. He is interested in doing websites for community associations and will offer us reduced cost as we are a new customer. See attached notes from Annie for further details.
  - b. Newsletter – covered in communications report
9. New Business
10. Discussion
- Winter Carnival – Chuck feels that if you are going to have the Winter Carnival then do it the same way and not eliminate anything. However, it is a lot of work and suggests that we hold off for the year and see what kind of feed back we get.
- Motion:** To suspend the Winter Carnival this year – Chuck; Bruce – second; carried.
11. Chair for next meeting – ?
- Date of next meeting – March 7<sup>th</sup>; 8:15pm
- Motion to adjourn – Bruce 10:14pm