

**Briarwood Community Association  
Board of Directors Meeting  
Tuesday, December 3, 2013 - 8:00 p.m.  
Briarwood Community Centre**

Present: Eldon Ortman, Nora Ortman, Valerie MacDonald, Lou Anne Turcotte, Li Zhang, Wally Leis, Art Lord (Community Consultant)

Regrets: Chuck Miles, Amy Sturgeon, Annie Meng, Bev Pongracz, Prem Sharma, Cory Kos, Sima Arnold, Yan Wu, Cory Henderson, Bruce Richet

Guests: George Fast, Glen Lewko

1. Call to order – 8: 06pm
2. Approval of agenda
  - Add to agenda – Cell Tower and request from soccer coordinator – special request made by guests to discuss their request before meeting – agreed to by Board
  - Motion to approve – LouAnne; second – Li; carried
3. Motion to adopt November, 2013 minutes – Nora; second – Wally; carried
4. Business arising from minutes - none
5. Correspondence
  - Email about recommendation for snow clearing from out of town person looking to get gift for parents living in Briarwood
  - Email about memberships
6. Community Consultant Report – Art Lord
  - See attached report
  - Handout on Ponds (was delivered to Briarwood)
  - Highlights included: Sask Lotteries Grant deadline is January 15<sup>th</sup>, Volunteer Appreciation in March
7. Director Reports
  - a. President – vacant - none
  - b. Past-president – Chad Schatz – none
  - c. Vice-president – Eldon Ortman
    - No activities this month but looking into online payment for registration
  - d. Secretary – Valerie MacDonald
    - Replied to emails

- e. Treasurer – Nora Ortman
  - See financial report
  
- f. Indoor Program Coordinator – Sima Arnold
  - Registration on January 2<sup>nd</sup>, online registration from Dec 16-31
  - Added Zumba, Kettlebell Level 1 and Tabata class to the Winter program lineup.
  - Paid instructors for the Fall programs
  
- g. Team Sports Coordinator – vacant - none
  
- h. Communications Coordinator – Li Zhang
  - Updated website (added Children’s Party and registration info)
  - Redesigned and created December newsletter
  
- i. Civics Coordinator – Bruce Richet - none
  
- j. Parks and Green Space Coordinator – Cory Henderson - none
  
- k. Volunteer/Membership Coordinator – Amy Sturgeon - none
  
- l. Rink Coordinator – Chuck Miles - none
  - Put on a mini Pond Rink information seminar for Lakeview and Rosewood Community Associations
  - Upcoming month will get rink into operation once ice is at a safe thickness
  - Will have enough firewood for the season from last year
  - Will have to swap out sweeper wheels. Tried a set of foam filled wheels in spring but now get flat spots in them from sitting and do not go back into shape due to the cold operating temperatures.
  
- m. Recreation Centre – Lou Anne Turcotte
  - 4 rentals in November
  - answered emails and phone calls about rentals
  - coordinated key pickup and drop off and rental payments
  - coordinated cleaning of centre and checked supplies and ordered as needed
  
- n. Social – Bev Pongracz
  - See Old and New Business for details
  
- o. Director-at-large – Prem Sharma - None
  
- p. Director-at-large – Annie Meng – None
  
- q. Director-at-large – Wally Leis – None

## 8. Old Business

- a. Community Garden – deferred to next meeting when Bev present
- b. Newsletter – Eldon will contact SaskAbilities to print the newsletter and then have it delivered by Canada Post. Li will forward final version to Eldon tomorrow.
- c. Children’s Party – all is ready – Wacky Wizard, sugar cookies and decorating supplies plus juice for the kids. She will contact the Pelican Signs to make the signs for the sign boards at each of the entrances so the party can be advertised.
- d. Winter Registration – Sima is prepared for registration on January 2<sup>nd</sup>. If more volunteers are needed, Sima can notify the board for help.

## 9. New Business

- a. Cell Tower Complaint – Glen Lewko has spoken with Eric Olauson about the tower and was told that if the BCA drafts a letter asking Mr Olauson to address the issue, then it will be taken to Council. Organizing a door to door petition against the tower within the neighbourhood was discussed. Mr Lewko and Mr Fast were told that the BCA would not be organizing the petition but they were welcome to do so if they felt inclined. Damage to the grounds around the pond were discussed. Bruce Richet is aware of these things but unfortunately was not present at the meeting. Eldon will contact Bruce to get him in touch with Mr Fast and Mr Lewko about these issues as he has more information. The Board agreed that on behalf of the BCA, we would send a letter to Mr Olauson to address the ongoing concerns about the cell tower.
- b. Winter Carnival - deferred to next meeting
- c. Indoor Soccer Tournament: Funds for the teams to participate in the indoor soccer tournament plus medals was requested.  
*Motion:* to authorize up to \$1000 for indoor soccer tournament registration fees and medals – Nora; LouAnne – second; carried.
- d. Online registration payment system - we are currently paying \$1.50 and \$2.50 for memberships and indoor programming registration, respectively. Silverwood is using online registration and using Paypal. We will be getting more information from Silverwood shortly.

## 10. Motion to Adjourn – Wally; 9:23pm

Date of next meeting – Tuesday, January 7 at 8pm