

**Briarwood Community Association  
Board of Directors Meeting  
Monday February 13, 2017  
Briarwood Community Centre**

Present: Eldon Ortman, Jeff Taylor, Lou Anne Turcotte, Jordan Turcotte, Shirley Zhou, Nora Ortman ,  
Bruce Richet, Wally Leis, Amy Sturgeon, Liana Gaspers, Mark Planchot

Regrets: Prem Sharma, Raj Paudel

1. **8:20** call to order
2. Approval of agenda – Motion by Bruce, second by Jeff.
3. Adoption of January 2017 minutes. Motion by Wally, second by Shirley.
4. Business arising from minutes
  - BCA received response from SaskTel (Ron Kaminski) regarding our request to have mural painted on cell phone tower. Ron advised the following:
    - The tower location was selected and subsequently approved by the COS as per the City of Saskatoon policy in force at the time.
    - The policy in effect in 2013 stated that a consultation or notice was not required based on the selected location.
    - No towers have been painted to date. No guidelines or restrictions have been developed for mural content.
    - The drab grey color is typically used by SaskTel as it is a neutral color. The structure was painted in the paint booth at the time of manufacture.
    - The concern I have about painting mural on the lower portion of the tower as I have already stated to Mark is that the mural paint will eventually peel and become an eyesore.
    - As previously communicated to Mark and the City, SaskTel does not have funding for this project.
  - Based on this response it is assumed that SaskTel will not allow BCA to have a mural painted. Mark advised that because the tower is built on COS right of way any project to enhance the appearance of tower would require COS approval as well as SaskTel even if BCA was prepared to pay the full cost.
  - Bruce suggested that we should canvas the residents in direct vicinity of the tower to see if they have any suggestions regarding appearance improvement which we would then take to both COS and SaskTel to try getting approved.
5. Correspondence
  - Shirley met Kevin Waugh (Government of Canada Member of Parliament) at a recent event and he indicated that he would like to participate in the BCA BBQ this year. We indicated that we will need more information regarding what his plans are as we must avoid direct political advertising at the event. We allowed the local MLA (Bronwyn Eyre)

to bring complementary coffee to the BBQ last year however that is the extent that we would allow. Kevin currently advertises in the BCA newsletter.

- Grade 8 student from Montgomery school would like to put up some bat boxes in Briarwood Park/Donna Birkmaier natural area. Request has been passed off to Mark who is currently investigating as it would require COS approval.
- Poster advertising Cameco Family Day Skating Party – consider for newsletter? Likely that newsletter will come out too late.
- FitPark – company soliciting interest in outdoor fitness equipment. Eldon has requested information package to see if it is something to be considered for Park Enhancement Grant but nothing received yet. Mark advised that COS facilities will review any requests. This type of project would be eligible for Parks Enhancement Grant however funds are extremely limited and this equipment can be quite expensive.

6. Community Consultant Report – Mark Planchot

a) Report distributed previously:

- Dates to remember (Strategic Planning Workshop Saturday March 11)
- Information on Special Events Passport
- Grants Update – see page 4 for more details
- Information on “Jane’s Walk” on May 5-6.
- WintercityYXE – visit [Saskatoon.ca/wintercityxe](http://Saskatoon.ca/wintercityxe).

b) Mark provided additional information to Wally regarding his question about grass in naturalized areas.

7. Director Reports – motions only

a) Eldon:

**Report for Month:** January 2017

**Follow-up from last month’s meeting:** None

**What did you do in the past month?**

- Additional planning for AGM
- Drafting content for February newsletter
- Outdoor Rink maintenance in Kirby’s absence

**What will you do in the upcoming months (Nov/Dec)?**

- Finalize content for newsletter, assist with development, printing and distribution
- Assistance with outdoor rink as required
- Finalize AGM speaker, begin updating presentation
- Assist in other areas as required

**Motions required for meeting:**

- None, however Eldon advised that on the weekend prior to this meeting he looked after the outdoor rink as Kirby was away. Due to the snow on Friday night/Saturday morning he spent several hours blowing snow Saturday and a few hours on Sunday using the quad with blade and sweeper to clear pathways and ice surfaces. Kirby has indicated that he may not be able to look after the rink next winter due to some back issues. Given the amount of work required with the equipment we currently have Eldon feels the BCA needs to consider purchasing power equipment better suited to snow clearing and brushing and then dispose of current equipment.
- Eldon also advised that Chuck Miles donated a load of firewood for the rink and spent several hours on Saturday cutting and splitting the wood. Chuck also advised Eldon that he still looks after stocking the doggie pick up bags in the containers in Briarwood Park. He has received a large supply from COS.

**Submitted by:** Eldon Ortman

b) Bruce:

**Report for month of:** January 2017

**Follow-up from last month's meeting:** Discussions with COS on various items

**What did you do in the past months? :**

- Created new entrance sign inserts and changed messages as required.
- Attended COS Saskatoon 2020 presentations of strategic planning issues at City Hall on Jan 16
- Contacted Mayor's office with request for Mayor Clark to be "Guest Speaker" at BCA AGM. Waiting for further discussion with Mayor Clark and confirmation.

**What will you do in the upcoming months? :**

- Change signage as required for advertising upcoming activities.

**Recommendations and rationale why (including financial implications)? Motions/ Issues/ concerns**

Motion: "That BCA form a committee OR appoint the Civics Director to solicit "Park Enhancement" ideas from the Board, research such ideas and then present a summary report to the BCA Board with recommendations to the next BCA meeting. A request will be made of the BCA Board to have the "chosen project" to be advanced to the COS through the "Park Enhancement Program Application" before March 31, 2017."

- Bruce will proceed with this project with assistance from Wally. Ideas from other BCA board members should be provided to Bruce as soon as possible along with as much information as possible regarding costs, etc.

c) Lou Anne:

**Report for Month:** January

**Number of rentals for the month – 5**

- Eldon asked how the supplies that COS provided at end of last summer were holding out. Lou Anne advised that the only things she has had to pick up is garbage bags.
- Eldon suggested that we should acquire a couple of new tables as one of the tables being used is damaged and does not sit straight. Lou Anne will look after.

d) Jordan:

**Report for Month:** January 2017

**Follow-up from last month's meeting:** None

**What did you do in the past month?**

- Post about rink on Facebook
- Update website
- Contacted BlackSun regarding website error
- Reply to emails regarding newsletter advertisement requests

**What will you do in the upcoming months?**

- Work on February newsletter
- Continue updating website and making Facebook posts

**Motions required for meeting:**

- I had a request from a member of Mirror Mirror YXE, a non profit organization wanting to advertise their free event "to spread hope and freedom from the negative effects of low self-esteem such as depression and anxiety." They wanted to know if there is any discount that we could give them for an ad space in our next newsletter.
- Issue was discussed. Decision was to offer smallest ad (business card) for free. If space is available we will offer ¼ page ad for price of business card.

e) Amy:

- Nothing to report

f) Shirley:

**Report for Month:** January 2017

**Follow-up from last month's meeting:** N/A

**What did you do in the past month?**

- Completed and submitted the Sask Lotteries – Community Grant

**What will you do in the upcoming month?**

- Complete the “Special Event Permit Application” for the annual BBQ

**Motions required for meeting:**

- N/A
- Shirley asked how soon we should be booking entertainment for BBQ. Eldon advised that the bounce houses and Balloon Man should be booked as soon as possible to ensure available. Other entertainment can be confirmed closer to the date of BBQ (Sept 10).

g) Nora:

- Regarding Indoor Programming, Nora made a motion to purchase new medicine balls at a cost of approximately \$400. Second by Amy. Passed.
- Financials for 2016 were provided previously to BCA. Accounting information is currently with Chartered Professional Accountants and reviewed financial statements will be distributed once received back.
- Further to November meeting, Nora recommended that some of the BCA funds should be moved out of the chequing account into either a savings account or short term investment or both. Either option would be insured under CDIC and therefore would not be at risk. Although interest rates are very low it would still provide some additional funds.
- After group discussion Nora made a motion to invest \$20,000 in a fully redeemable GIC and \$10,000 in a two year GIC (redeemable on 1<sup>st</sup> anniversary with no penalty if funds required). Second by Jeff. Passed.

8. Old Business

a. Park Enhancement Grant

- i. As discussed in Bruce's report, he will solicit and compile options
- ii. Mark advised that deadline for submission is April 30 therefore we can present options at AGM for discussion

b. New Soccer Coordinator

- i. Liana Gaspers introduced as new Outdoor Sports Coordinator. She will formally stand for election to position at AGM but will commence in that roll immediately with direction from Carrie.

- ii. Still looking for separate person to coordinate Kinder Soccer.
  - iii. Eldon has provided a draft soccer notice for February newsletter to Carrie and Liana and awaiting reply regarding content.
  - iv. Bruce will need to know dates for registration for outdoor signage.
- c. Rocks & Rings update
  - i. Nora advised that four sessions were run over two days with very strong participation and good feedback.
  - ii. Nora has submitted documentation for youth grant to Mark. Grant should cover full cost of program.
- d. February Newsletter
  - i. AGM notice – Eldon has drafted and provided to Jordan
  - ii. Soccer article – Eldon or Nora will provide to Jordan once Carrie has responded.
  - iii. Other content – Jordan suggested that we could limit to two pages (one 8 ½ X 11 double sided). Eldon will check with Sask Abilities as he has already ordered paper and will advise Jordan if this is possible.
  - iv. Timing – Soccer registration will be last week of February therefore if we can get to Sask Abilities for printing right after long weekend should be ok.
- e. AGM
  - i. Will be hold Tuesday April 11
  - ii. Guest speaker – Bruce has asked Mayor Clark office but has not received confirmation yet. He also suggested some other options including spokesperson from COS on Boychuk/Highway 16 overpass. If Mayor Clark cannot attend or cannot confirm yet then we should pursue the overpass spokesperson.
  - iii. Open board positions
    - Amy has advised that she has decided to not stand for nomination as Membership Coordinator as she has served two terms already. She is still considering whether to stand for election as a member at large.
    - As discussed above, Liana will stand for nomination as Outdoor Sports Coordinator

## 9. New Business

- Volunteer Appreciation Dinner
  - i. Basis the doodle poll there was no clear preferred date as the most board members available for any night was five.
  - ii. Eldon will resend doodle poll with alternate dates to see if we can find a date that at least a majority of board can attend. This will include some options for Thursday.

## 10. Next Meeting **Tuesday March 14 8:00 PM**

11. Motion for Adjournment at 9:45 by Nora, second by Wally.